



VANDEWALLE & ASSOCIATES INC.

POSITION DESCRIPTION

Assistant Designer Vandewalle & Associates Madison, Wisconsin

Vandewalle & Associates, a fast-paced planning, design, and economic development firm is seeking an entry-level Assistant Designer for their Madison Office, located near downtown Madison Wisconsin. We are a community planning, urban design, economic positioning, and redevelopment consulting firm with offices in Madison and Milwaukee, Wisconsin. Over the past 40+ years, the firm has assembled a team of experts in the art of shaping and reshaping Midwestern cities and landscapes to meet the challenges of our future. Services include urban revitalization and redevelopment, community planning and growth management, neighborhood design, urban and regional design, implementation, landscape architecture, regional and intergovernmental planning, economic positioning, and transportation planning. Applicants are encouraged to review our website at www.vandewalle.com for work examples.

This design focused position will assist project managers on a wide range of projects including mixed-use developments, redevelopment projects, traditional neighborhoods, community planning efforts, site analysis and opportunity studies. Preparation of site design, graphic presentation and graphic analysis for both public and private clients is a significant aspect of the position.

The nature of the position requires a highly-organized, yet flexible individual who can think on their feet, take direction from several project managers, and work independently in a fast-paced environment. Excellent time management and interpersonal skills are essential.

Requirements include a bachelor's degree in landscape architecture or a related field, with 0-4 years experience; knowledge and skills in the principles and practices of planning, urban design, and public presentation; excellent ability in written communication; availability for night meetings; experience with AutoCAD, Adobe Suite, SketchUp and/or other 3D design software, MS Word, and MS Excel; and good hand graphic skills; as well as outstanding design development skills. Experience in Lumion is a plus.

This position is full-time, with a competitive salary and benefit package, with anticipated start date is August 15, 2022. For strongest consideration, resumes, portfolios (10 MB or less) and cover letters should be emailed by July 15, 2022 to Nonna Anderson, Business Manager: nananderson@vandewalle.com. Vandewalle & Associates is an Equal Opportunity Employer.

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814 Fax
247 Freshwater Way Suite 500 • Milwaukee, Wisconsin 53204 • 414.488-8631
www.vandewalle.com

Shaping places, shaping change